



For Immediate Release
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Being Prepared For An OSHA Audit – Good Record Keeping Is The Key

SPENCER, IOWA - The Lakes Area Employers' Council (ECI) and Kossuth County ECI will be meeting jointly on Tuesday, Feb. 22, 2011 from Noon to 2:00 p.m. at Iowa Lakes Community College, 1900 N Grand Ave, Spencer, Iowa 51301. All employers, human resource personnel, accounting, payroll, and other staff members are invited to attend. Featured speaker will be Mike Whitmore, Compliance Assistance Specialist with the Division of Labor, Iowa Workforce Development. Mike will share the following:

1. How to be prepared for an OSHA audit.
2. How to support your progress concerning safety issues with good recording keeping.
3. How to avoid expensive fines and penalties.
4. Most importantly, – How to keep your work site safe with an ongoing, systematic approach to safety in the workplace.

Questions will be entertained by Mike Whitmore.

All business owners, human resource professionals, personnel staff, attorneys, paralegals and payroll/accounting staff are invited to attend. There is no fee to attend but pre-registration is requested for planning purposes by Friday, Feb. 18, 2011, to Bob Becker at (712) 262-1971 ext. 126 or robert.becker@iwd.iowa.gov. This program has been approved for 2.0 (General) recertification credit hours towards PHR, SPHR and GPHR recertification through the Human Resource Certification Institute (HRCI).

The Lakes Area Employers' Council and Kossuth County ECI are local employer groups supported by Iowa Workforce Development Region 3 and 4, and is part of the statewide Employers' Council of Iowa system. This employer's group addresses workforce issues, and provides both educational and networking opportunities for employers and human resource professionals. Contact Bob Becker at Robert.Becker@iwd.iowa.gov if you have questions about this training session or about Employers' Council.

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